

Internship Program for MA Korea Peace Campaign

Massachusetts Korea Peace Campaign (MAKPC) is seeking college or high school students, recent graduates, or young activists who want to help and work for peace in Korea. MAKPC is a statewide organization working for replacing the Armistice Agreement with a permanent Peace Treaty in Korea, which we believe will eventually lead to security and prosperity throughout Northeast Asia and the United States.

- Number of Interns: 1-2
- Time commitment: 10 hours a week for 10 weeks
The internship experience works best for those that have flexible schedules and, while setting a regular schedule of hours in the office, can also sometimes attend evening programs and meetings.
- Award: \$300 of stipend on completion
- Office Location: near Harvard Square, and/or near Tufts University in Medford
- Usual schedules:
 - Fall term: September to December
 - Spring term: February to May
 - Summer term: May to August each yearStart and end dates are flexible as long as the time commitment is met.

Requirements:

- Understanding of the basic history of the Division of Korea, the Korean War, and the efforts to bring a peace treaty until recently
- Strong writing, analytical and interpersonal skills
- Able to lift and carry 25 pounds
- Social media savvy
- Good interpersonal skills
- Schedule flexibility to attend events and meetings at night

Interns will spend 80% of their time in the office at hours of their choice between M-F, 10am-6pm, and work with staff and other interns. Up to 25% of their time will be spent on general support work including staffing outreach tables, mailings, data entry, attending vigils and rallies, and general office tasks.

Job Description:

Organizer

- Design and circulate promotional materials
- Schedule meetings, take notes, remind members of action items
- Draft, edit, and format literature
- Help Organize and publicize events
- Collect and analyze news release and articles about MA Members of Congress
- Contact MAKPC members and ask them to contact legislative offices or attend delegations

Communicator

- Post to social media about MAKPC projects, events, issues, and ideas
- Write or edit news releases and articles about MAKPC projects and events
- Scan mainstream media coverage of our issues and write letters to the editor
- Contact media outlets to cover events and/or run our articles and releases
- Create digital content that supports our email, and social campaign efforts
- Graphic design
- Create impactful campaign videos
- Build relationships with other community activists, and Peace Treaty working groups
- Contact legislative office staff to communicate about our issues

For All Interns

- Meet in the office with staff and other interns
- Attend, assist and learn at MAKPC sponsored events
- Assist with outreach tabling, mailings, data entry, vigils and rallies, and general office tasks as needed

Course Credit:

We can help you do an internship that is part of a course that receives college credit. Please make that clear and be sure to provide us with information on all the relevant requirements.

To apply, please submit a brief cover letter, resume, and a writing about your understanding of the basic history around the Korean War mentioned above (1-2 pages) to Shin Ahn at ShinMAKPC@gmail.com. Applications will be evaluated on a rolling basis.